

Most. Rumana Aktar

Lecturer & Course Coordinator
Department of English and Modern Languages
North South University



Objectives

Build up career with a progressive organization offering an opportunity for career growth and development through sharing knowledge, skill, and potential abilities with professionalism and honesty

Professional Qualifications

- A passion about the teaching field with a great teaching aptitude
- Excellent ability to reach to the target students' knowledge grasping level and implement appropriate teaching methods and techniques
- Thorough knowledge of the subject to be taught and its background.
- Knowledge of utilizing all the modern teaching aids appropriately and effectively
- Uncommon ability to create quick interests among the students about the subject
- Knowledge of common student's psychology and high concern regarding the Problems they face in the learning process
- Follows high standard of personal and work ethics

| | <u>Education</u> | |
|----------------------------|-------------------------|---|
| University of Dhaka | M. Phil. | Bangla Language Processing Tools in Bangladesh August, 2019 (Expected) |
| University of Dhaka | MA | Linguistics - 2012 [CGPA: 3.68 out of 4.00 ; Position: First] |
| University of Dhaka | BA (honors) | Linguistics -2011 [CGPA 3.65 out of 4.00 ; Position: Third] |

Career History

LECTURER (Part Time) – North South University
Department Of Political Science & Sociology
Spring 2014 - Fall 2014

LECTURER (Part Time) – North South University
Department Of English & Modern Languages
Spring 2015 - summer 2016

LECTURER & COURSE COORDINATOR – North South University
Department Of English & Modern Languages
Fall 2016 – Present
Course: Bengali language and Literature

Responsibilities

Course Coordinator
Designing Curriculum and Syllabus
Work on Convocation Brochure (Speech)

AWARD

Dean`s Award of Academic Recognition

Placed in the **Dean`s Merit List of Academic Recognition** for scholastic accomplishments having obtained the degree of M.A in Linguistics in the Academic Year 2012 with CGPA 3.68 on a scale of 4.00. The 24th April 2014, **University of Dhaka**

Related Course Work

- Phonetics & phonology
- Morphology
- Syntax
- Semantics
- Semiotics
- Corpus linguistics
- Cognitive linguistics
- Bangla writing system
- Bangla Literature
- Developmental Disorders: Autism and Mutism
- Stylistics
- Information Technology
- Application of computer in linguistic research
- Statistics
- Psychology
- Research methodology

Academic Work

M. Phil Research focuses on “**Bangla Language Processing Tools in Bangladesh: A Computational Linguistic Perspective**” (2014-Present)

Experience of performing thesis work under MA course

Thesis title: Bangla Language processing: A Linguistic Analysis, Overview, Use of glyphs and typology in computer programs (2011-2012)

Responsibilities during this research work are:

- Overview of Bangla Language Processing in Bangladesh.
- Identification of limitations of *some Bangla Language Processing soft wares from the linguistic point of view.*

Prepared a monograph under BA course

Monograph title: Analyzing the acoustic effects of Bangla Syllable structure on vowels (2010-2011)

Responsibilities during monograph work are:

- Analyzation of the formants F1, F2, F3 of both the pseudo and meaningful words of CV, VC, CVC, CCV, CCVC, CCCV and CCCVC patterns in initial, central and final position.
- Presentation of spectrogram of both the pseudo and meaningful words using **PRAAT** software

Other Qualifications

- Editorial member, Ekhush Mane Ganatantrik Cetona, published on 21st February 2015, published by North South University.
- Reviewed a poetry book named ‘ICCHE SHOLOK’ - Written by Nil shen (2015), Published by Nawroj Kitabistan, 5, Banglabajar, Dhaka-1100.
- Attended in a day long workshop on the **“Human Resource Management” organized by School of Alternative Thoughts**. Held in RC Majumer Arts Auditorium, Lecture Theatre; University of Dhaka on February 2013. Duration- 9:30 am to 5:00 pm.
- Attended in a seminar and workshop on **“Manuscript”** organized by University of Rabindra Varati and University of Dhaka. Held in Dhaka University Library (Cyber center). Duration- 10:00 am to 2:00 pm (16 to 21 March 2013)

Language skills:

Fluent in-

- English Language
- Bangla Language
- Completed junior course on Japanese Language

Other Skills

- Familiar with windows XP/7 and Linux environment
- Skilled in Microsoft office applications
- Basic knowledge on C, HTML, MySQL with some extent.
- Able to learn new technologies quickly
- Able to work alone as well as in a team

Interests and Hobbies

- Reading Books
- Playing Guitar
- Driving car

References

Dr. Khaliquzzaman M Elias (Ph.D. in English, Howard University, Washington, DC, USA)

Professor

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